



## Authorisation Request to collect Test Report Form (TRF) on candidates behalf

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Date:    /    /

Dear Administrator,

I, \_\_\_\_\_, holder of Passport/NID no. \_\_\_\_\_  
hereby authorise Mr/Mrs/Ms \_\_\_\_\_ to  
collect my IELTS TRF for test date:    /    /

For verification purposes, the above stated individual will present their original Passport/national identity document and a photocopy of my identity document to you.

Candidate name: \_\_\_\_\_

Signature: \_\_\_\_\_

**Business Rules:**

Authorisation Request will be considered once:

- The required photocopy of the Candidate Identity documentation is presented at the time of collection of the TRF.
- The authorised person collecting the TRF presents their original identity document for verification.
- The Centre will not be responsible for lost/misplaced TRFs once it is collected.